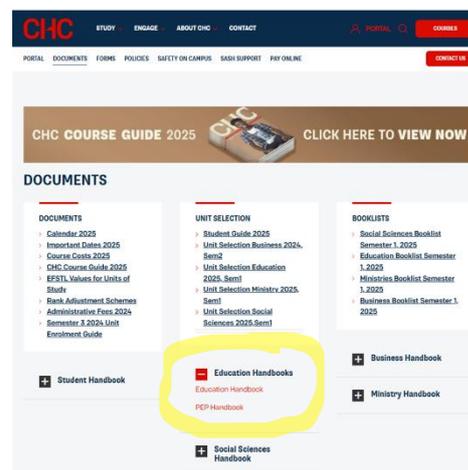


# Guide to Navigating Course Progression (Education)

- Bachelor of Education - Primary (ED21)
- Bachelor of Education - Secondary (ED23)
- Bachelor of Arts/ Bachelor of Education - Secondary (CC23)

## Documents needed

1. **Education Course Handbook - via CHC Website/ Student Portal/ Documents/ Handbooks.....**  
*Scroll down to Education Handbook*
2. **Course Progression template (see attached pages)**
  - Bachelor of Education - Primary (ED21)
  - Bachelor of Education - Secondary (ED23)
  - Bachelor of Arts/ Bachelor of Education - Secondary (CC23)



## Step 1

Use the Handbook to **familiarise yourself with the relevant Course Structure** – Check your code (ED21, ED23, CC23).

*This information is critical particularly for ED23 & CC23 students who will select Teaching Area electives throughout the course. Knowing the number and nature of electives required will avoid disappointment and unnecessary costs throughout the course. Pay particular attention to the 100, 200, 300 level information provided (see screenshot). Students should follow the relevant course structure to ensure completion of the required credit points in each teaching area.*

The difference between the courses relates to the completion of units towards two teaching areas. Students in the Bachelor of Education (Secondary) complete two teaching areas of 60 credit points each, while students in the Bachelor of Arts/Bachelor of Education (Secondary) complete one teaching area major of 80 credit points in a Humanities area, and one teaching area minor of 40 credit points, as follows:	
Bachelor of Education (Secondary)	Bachelor of Arts/Bachelor of Education (Secondary)
Two majors of six units each comprising: <ul style="list-style-type: none"> <li>• Maximum of 2 100-level units</li> <li>• Minimum of 4 200-/300-level units, including 2 units at 300-level</li> </ul>	A major of 8 units comprising: <ul style="list-style-type: none"> <li>• Maximum of 2 100-level units</li> <li>• Minimum of 6 200-/300-level units, including minimum of 2 unit at 300-level</li> </ul> A minor of 4 units comprising: <ul style="list-style-type: none"> <li>• Maximum of 2 100-level units</li> <li>• Minimum of 2 200-/300-level units</li> </ul>

## Step 2

Use the relevant **Course Progression template** (see attached pages) to:

1. Mark any previously completed units (continuing students will find this via *myCHC Results*)
2. Mark any units for which Transfer of Credit (TC) or Advanced Standing (AS) has been credited
3. Identify the relevant semester of your course (see LH column of table)
4. Identify any outstanding units (those not yet marked in previous semesters of the Course Progression template).
5. Check the Handbook section on “Prerequisite Unit Information” to ensure necessary foundation units are completed in the most effective and efficient sequence.

*In the example, yellow highlighting has been used to identify outstanding units which should be considered first when enrolling in units this semester....*

*(Blue shading = Transfer of Credit, Pink shading shows previous completion dates)*

Bachelor of Education (Primary) (ED21)											
Student Name: MY NAME					Student Number: 999999						
2/01/2025											
The following table provides information about units completed thus far and a recommended sequencing for the remainder of your course. The units labelled with 'Yes' are those that you have already completed. Where this course progression requires you to take units across different semesters there is no guarantee that this timetable will be able to accommodate these unit selections. You may need to further extend your studies in cases where a timetable clash is unavoidable.											
Strand	Sem	Discipline Studies				Education Studies		Professional Experience		Christian Studies	
		Discipline Content		Curriculum & Pedagogy							
1		CR111	TC	CR184	S1, 24	ES113	TC			CE116	S1, 24
		CR131									
		CR171	S2, 24			ES123	TC				
2		CR192	S2, 24								
		CR161	TC								
3		CR240				ES261	S1, 24	PE212	TC		
		HPE: Content and Pedagogy									
4		CR275		CR262	S2, 24	ES242	S2, 24			CE216	
		CR363		CR232	TC	ES352		PE322	TC		
6		CR330				ES360		PE332			
		CR220 - The Arts: Content and Pedagogy									
7		CR335		CR370				PE442			
				CR384							
8		Elective: Maths, English, Science, HASS		SC120 S1, 24		ES470		PE450			
						ES480					

### Secondary - ED23 and CC23 only

In this example, the student has identified Hospitality and History as the 2 Teaching Areas for ED23 completion.

Discipline Content column identifies codes:

- **TA#** (Teaching Area 1 or 2)
- **.x** (Elective #1-6, check required 100/200/300 level)

The yellow highlighting has identified 2x units for enrolment in Semester 1, 2025.

Bachelor of Education (Secondary) (ED23)											
Student Name: MY NAME						Student Number: 999999					
2/01/2025											
*TC = Transfer of Credit						Units Completed:					
Strand	Sem	Discipline Studies				Education Studies		Professional Experience		Christian Studies	
		Discipline Content		Curriculum & Pedagogy							
1		CR111	S1, 23			ES116	S1, 24			CE116	S1, 23
		TA #1.1	TC - Hospitality								
		TA #1.2	TC - Hospitality			ES126	S2, 23				
2		TA #2.1	HT101 S1, 24								
		TA #2.2	HT120 S2, 24								
3		TA #1.3	TC - Hospitality			ES261	S1, 25	PE216	S2, 24		
		TA #2.3	HT243 S1, 25								
4		TA #1.4	TC - Hospitality			ES246				CE216	
		TA #2.4	History 200 or 300								
5		TA #1.5	TC - Hospitality			ES358		PE326			
		TA #2.5	History 300	CR315		ES360		PE336			
6				CR316							
		TA #1.6	TC - Hospitality	CR415				PE446			
7				CR416							
		TA #2.6	History 300			ES470		PE450		LANTITE Literacy	Completed PASS
8						ES480				LANTITE Numeracy	

### Step 3

Save the Course Progression map to your CHC OneDrive for future reference

#### Step 4

Open myCHC / **Online Class Enrolment** and select relevant CORE and ELECTIVE units available this semester.

*\***Caution** – Several units may appear in the ELECTIVE offerings. Select ONLY those relevant to your course (see your personal saved Course Progression map) beginning with the 100 level before progression to 200 or 300 level.*

#### Step 5

##### Secondary - ED23 and CC23 only

At times students may need to explore Cross-Institutional Studies (CIS) to locate in relevant electives units (200 or 300 level particularly) in specialist teaching areas.

1. Explore [Open Universities Australia](#) should CHC semester offerings not meet elective / teaching area requirements.
2. Contact the proposed CIS institution to ensure 200 or 300 level requirements are met prior to enrolment.
3. Submit the [Application for Cross-Institutional Enrolment Form A](#) to ensure credit is applied to your Student Records (myCHC).

#### Step 6

Maintain and update your personal Course Progression map as a navigation tool throughout your course.

#### Step 7

At any time, please contact me for assistance or prayer support.

**God bless**

**Sue Waltisbuhl**

**Course Coordinator – Undergraduate students**

- *Bachelor of Education - Primary (ED21)*
- *Bachelor of Education - Secondary (ED23)*  
*Bachelor of Arts/ Bachelor of Education - Secondary (CC23)*